

**Substantial Amendment to the FY2019/PY2018 Consolidated Plan
Annual Action Plan**

**Consolidated Plan FY2017-FY2019
Year 3**

Web address where the substantial amendment is posted:

<http://www.memphishcd.org/resources.html>

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Introduction

This document is a substantial amendment to the City of Memphis' FY2019/ PY2018 Annual Action Plan.

Title 24 Section 91.505 of the Code of Federal Regulations stipulates the participating jurisdictions shall amend their approved plans whenever they make the following decisions:

1. To make a change in its allocation priorities or a substantial change in the method of distribution of funds.
2. To carry out a new activity using funds from any program covered by the Consolidated Plan (including program income), not previously described in the Annual Action Plan.
3. To substantially change the purpose, scope, location, or beneficiaries of an activity.

The regulation further requires that jurisdictions identify in their citizen participation plans the criteria that they will use for determining what constitutes a substantial amendment.

Consistent with these requirements, the City of Memphis Citizen Participation Plan, states that substantial amendments to the Consolidated Plan or Annual Action Plan are required when the City of Memphis Division of Housing and Community Development wishes to make one of the following changes:

1. A substantial change in funding allocation priorities or a substantial change in the method of distribution of funds.
2. To carry out a new activity using funds from any program covered by the Consolidated Plan (including program income), not previously described in the Annual Action Plan.
3. To substantially change the purpose, scope, location, or beneficiaries of an activity.
4. Increases or decreases in funding levels for existing or already proposed projects shall not be considered a substantial change unless the increase or decrease is 25% or more than the original funding level.

The proposed changes are to increase and decrease funding levels for existing or already proposed projects and to add new projects.

Description of the Proposed Change and Amount:

The City of Memphis is amending its 2018 (City FY2019) Annual Action Plan to decrease funding levels for existing projects identified in the 2018 Annual Action Plan, increase funding levels for an existing project identified in the 2018 Action Plan, and add new projects not previously identified in the 2018 Action Plan as described in the chart below.

Project Title	Amount in 2018 Annual Action Plan	Increase/Decrease	Revised Amount
Legal Department Program Delivery	CDBG: \$88,260	Decrease/Eliminate Project	\$0.00
Director's Office Program Delivery	CDBG: \$375,535	Decrease/Eliminate Project	\$0.00
Accounting Department Program Delivery	CDBG: \$441,273	Decrease/Eliminate Project	\$0.00
Compliance and Monitoring Program Delivery	CDBG: \$656,488	Decrease/Eliminate Project	\$0.00
Information Systems Program Delivery	CDBG: \$57,000	Decrease/Eliminate Project	\$0.00
Communications and Civic Engagement Program Delivery	CDBG: \$297,268	Decrease/Eliminate Project	\$0.00
Real Estate Development Program Delivery	CDBG: \$520,649	Decrease/Eliminate Project	\$0.00
Finance Department Program Delivery	CDBG: \$247,198	Decrease/Eliminate Project	\$0.00
Homeless and Special Needs Program Delivery	CDBG: \$323,352	Decrease/Eliminate Project	\$0.00
Portfolio Management Program Delivery	CDBG: \$348,351	Decrease/Eliminate Project	\$0.00
Planning and Development Program Delivery	CDBG: \$223,009	Decrease/Eliminate Project	\$0.00
Section 108 Loan Payments	CDBG: \$411,418	Increase Existing Project	\$2,604,068.00
Home Services Eligible Under CDBG Activity Delivery	\$0.00	Increase/New Project	CDBG: \$751,621.67
Special ED Activity Delivery	\$0.00	Increase/New Project	CDBG: \$151,173.71
Homeownership Assistance Delivery Costs	\$0.00	Increase/New Project	CDBG: \$209,329.12

Public Notice

Notice of the proposed amendment will be published in the Commercial Appeal on January 24, 2019 which will begin a 30-day comment period ending February 22, 2019. The notice will also be published in the January 27, 2019 weekly issue of La Prensa Latina.

Written comments on the project should be sent on or before February 22, 2019 to Planning Department, City of Memphis Division of Housing and Community Development, 170 North Main Street, 3rd Floor, Memphis, TN 38103 or by email to Felicia.Harris@memphistn.gov. HCD will respond to all comments on or before February 26, 2019.

This substantial amendment is made available on the City of Memphis' Division of Housing and Community Development website at: <http://www.memphishcd.org/resources.html>, the offices of the Division of Housing and Community Development at 170 North Main Street, 3rd Floor, Memphis, TN, 38103, and the Benjamin Hooks Central Library, 3030 Poplar Avenue, Memphis, TN 38111.